

Job Title – Strategic Lead – Commissioning		Directorate	
		Resources	
Post No.	Grade Hay Grade 1 – SM1	Team	Location – Oldbury
Responsible to – Director of Resources	Contacts –	Persons responsible for:	
Working hours – 37 per week		Special conditions Car Entitlement: None	
		Approver: I-procurement Order and Receipt/I-procurement Order and Approve	
		Conditions of Service NJC	

This job description is a guide to the work you will initially be required to undertake. It may be reviewed from time to time to meet changing circumstances.

Job Role

There is a need to enhance strategic commissioning programme delivery within the Trust and just as importantly delivery capacity particularly in the area of reshaping care provision. Whilst an embryonic sufficiency strategy exists it is clear the work could be developed further and is seen as a wider leadership priority. The goal is to move both to a more sophisticated approach to understanding demand for care and a more assertive approach to managing and reshaping the care market than exists currently.

Job Purpose

To have overall responsibility for developing and implementing a successful Sufficiency Strategy and leading the development and delivery of a coherent, outcome-focused and post-effective commissioning strategy.

To lead on a clear and coherent strategy that sets out the needs of children in Sandwell that require targeted and/or statutory social care interventions.

To ensure that the strategic direction of the Trust's commissioning of children and young people's services is well-defined, rooted in excellent business intelligence, outcome-focused, and reflected in effective policy, planning and delivery.

To work alongside the Director of Resources and Director of Operations and be accountable for the successful delivery of associated projects/programmes of work that seek to reshape the provision of care market

To provide information and advice to the Trust Board and Executive Management Team.

Corporate Responsibilities

To promote and maintain the highest levels of management through the introduction of performance management which ensures accountability and responsibility are pushed down the organisation to encourage commitment and enhance job satisfaction.

To actively participate in Trust and partnership working groups bringing individual expertise and a commitment to work with other services to achieve targets set within the Trust's Improvement Plan and Medium Term Financial Plan.

To manage budgets allocated to the post in accordance with the agreed priorities, financial regulations and accounting instructions.

To act as an exemplar of Sandwell Children's Trust ethos and purpose.

Job Accountabilities

Research models of best practice to shape innovation in commissioning, especially in collaboration or partnerships where greater integration can reduce duplication and improve efficiency and outcomes.

To be the directorate lead in the production of joint investment and commissioning plans to ensure that they fully reflect priorities, and to ensure that sufficient resources are in place for the delivery of plans, including creating and taking opportunities to gain external funding.

Specific Responsibilities

To be an advisor to the Trust, Trust Board and partners on all matters relating to strategic commissioning and sufficiency including service provision within the area of responsibility including the preparation and presentation of reports.

To develop the Trust's Sufficiency Strategy and implement innovative models of care provision for children and young people either directly or through block/spot contracts,

To support the Director of Resources with the Re-commissioning Board by ensuring effective and consistent governance of the programme of major re-commissions, develop and review procurement strategy and evaluation criteria and consider how costs / efficiencies can be achieved via the commission – including savings targets.

To work closely with the Executive Management Team in establishing, agreeing, and monitoring targets for service delivery and management performance for the service.

To oversee activity that supports the delivery of Trust's Medium Term Financial Plan focusing on placement availability whilst implementing activity that reduces the costs of care

To provide expertise to implement a programme of transformation and efficiency linked to placements for children and young people.

To be responsible for ensuring best value which demonstrates continuous improvement and excellence of service.

To develop policies which actively communicate and consult with service users, clients, and employees.

To be responsible for the efficient utilisation of resources within the service, to include the implementation of the Trust's policies and procedures relating to employment and relevant legislation.

To ensure financial control of all sections of the service under the control of the post holder.

To represent the Trust on external bodies, agencies, and other working groups.

To maintain reasonable outside professional and institutional contacts so that the Trust may benefit from exchange of knowledge / experience and to facilitate bench marking of services.

To actively monitor and promote Health and Safety across the area of responsibility.

To undertake such other duties as may be appropriate to achieve the objectives of the post or to assist the Trust in the fulfilment of its objectives commensurate with the postholder's salary, grade, abilities, and aptitudes.